

**EXECUTIVE OFFICE OF THE PRESIDENT**

**COUNCIL ON ENVIRONMENTAL  
QUALITY**

**INTERNSHIP APPLICATION**

I am applying for an internship for the following session:

Summer (May – August) <b>Deadline: March 1st</b>	Fall (September – December) <b>Deadline: July 1st</b>	Spring (January – April) <b>Deadline: November 1st</b>
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Internships are full time and part-time. Ideally we look for students who are available at least three or more days per week for the spring and fall sessions, and five days a week for the summer session. During the spring and fall we will consider internships where the student commits to four hours per day at least three days per week. Please indicate the number of hours per week you will be available\_\_\_\_\_. Please indicate the earliest date you can begin \_\_\_\_\_. The latest ending date \_\_\_\_\_.

**PERSONAL INFORMATION**

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Last Name	First Name	Middle Initial
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Social Security Number	Date of Birth (mm/dd/yr)
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Place of Birth (City, State)
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Washington, DC Address	Washington, DC Phone
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Permanent Address	Permanent Phone
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**ACADEMIC INFORMATION**

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College/University

E-mail Address

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Current Address

Current Phone Number

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Major/Degree

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Expected Month/Year of Graduation

GPA (Cumulative)

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Computer Skills

**RELEVANT EXPERIENCE** (Internships; volunteer work; employment)

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## **INTERNSHIP PLACEMENT**

Please list your areas of preferred interest (e.g. oversight of federal agency compliance with the National Environmental Policy Act, natural resources, international environmental issues, communications and outreach, sustainable development, transportation, energy, etc.). **Please be aware**, this does not guarantee that you will work in one of these areas.

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## **CRIMINAL BACKGROUND**

Have you ever been charged with or convicted of any criminal offense, DWI or misdemeanor offenses?

Yes\_\_\_\_\_ (please describe below)      No\_\_\_\_\_

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Are there currently any charges pending against you for any criminal offense?

Yes \_\_\_\_\_ (please describe below)                      No \_\_\_\_\_

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**NOTE:** Please be aware that the White House has a zero-tolerance policy for drug use. You will be required to take a drug test prior to beginning your internship. You will also be asked about any use of drugs during your security interview. Failure to pass the drug test will result in your immediate disqualification.

Please send, along with this application, a resume, brief writing sample, college/university transcript and a cover letter (including two references if they are not otherwise named) via email if possible to: [William\\_Perhach@ceq.eop.gov](mailto:William_Perhach@ceq.eop.gov) or by fax to: **ATTN: Bill Perhach, Fax (202) 456-0753**. Direct phone for questions: (202) 395 0826.